



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, March 19, 2012 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	04/16/2012

MEMBERS PRESENT

Fran Franklin, Professional Member, **President** (9:09 a.m. – 11:40 a.m.)
Rochelle Mason, Professional Member, **Vice President**
Sandra Bisgood, Public Member, **Secretary**
Yen-Anh Gibson, Public Member
Florienda Scott-Cobb, Professional Member
Kyla Teed, Public Member
Philip Thompson, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Heeney, Deputy Attorney General
Shauna Slaughter, Administrative Specialist II
Jessica Williams, Administrative Specialist II

ALSO PRESENT

Patrice Cosme, Delaware Hospice
Chandra Jackson, Delaware Hospice
Sondra Satterfield, Delaware Hospice
John Shuford, NASW

CALL TO ORDER

Ms. Mason called the meeting to order at 9:06 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the February 20, 2012 minutes for approval. Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the minutes as written. Motion unanimously carried.

NEW BUSINESS

Review of Application to Sit for the ASWB Exam – Comfort Broderick

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Comfort Broderick. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Patrice Cosme

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Patrice Cosme. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Jodi Fletcher-Furr

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Jodi Fletcher-Furr. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Michael Chambers

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to table the application to sit for the ASWB Exam for Michael Chambers, as he does not have at least 104 hours of one to one supervision. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Amber Miracle

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to table the application to sit for the ASWB Exam for Amber Miracle, as she does not have at least 104 hours of one to one supervision. Motion unanimously carried.

Discussion Regarding Clarification of One to One Supervisory Hours

Ms. Heeney stated that the Board is in agreement that the statute and rules and regulations are not clear. It was her understanding that the Board is requiring two years of experience from an approved supervisor, instead of 1600 hours from an approved supervisor. She advised the Board that the Board's interpretation of the statute and rules and regulations cannot change with Board membership. Dr. Franklin notes that in order to maintain public protection and consistence, the current members of the Board are working to identify and clarify the various interpretations of the statute and rules and regulations made by previous Boards. Dr. Franklin asked Ms. Heeney and Ms. Williams to provide the necessary legal procedures to strengthen the language so that various interpretations do not exist. Ms. Heeney circulated a list of applicants who were previously approved to sit for the ASWB exam with less than 104 hours of one to one supervision.

Ms. Slaughter advised the Board of their previous interpretation, until July 2010 when Ms. Williams became the administrative specialist for the Board. In the past, an applicant was required to have 3,200 hours of experience, with 1600 of those hours under the direct supervision of an approved supervisor. During the period of direct supervision, one to one sessions, between the supervisee and supervisor had to occur at least once a week.

Ms. Heeney advised the Board that neither the statute nor the regulations state a minimum amount of time in which the 1,600 hours of direct supervision has to occur. The Board cannot require more supervision than what the current statute says. Dr. Franklin notes and recognizes that the Board cannot require more supervision than what is stated in the current statute and the connection between supervision and licensing competent social workers for the purpose of public protection is a primary concern for the current Board. If an individual works 40 hours a week under the direct supervision of an approved supervisor, it is feasible for the individual to complete the required 1,600 hours of direct supervision, within 40 weeks (40 hours of one to

one supervision). Ms. Heeney also suggested that an effective date should be put in place for the determined amount of required supervision if legislative changes occur.

Mr. Shuford addressed the Board, stating that many people who work in a mental health clinical setting do not work 40 hours a week and he is concerned about only requiring 40 hours of one to one supervision. Mr. Shuford suggested that the Board make 52 hours of one to one supervision the requirement, which will take one year for an applicant to complete.

Ms. Heeney advised the Board that a week should be defined as a specific number of hours, no less than and no more than.

Ms. Scott-Cobb voiced her concerns about the quality of services that would be provided if an individual is not receiving a proper amount of supervision throughout a specific period of time.

Ms. Satterfield voiced her interpretation of the requirement of supervised hours to the Board. She felt as though 1,600 hours must be supervised through an approved supervisor and at least one hour per week of one to one supervision must occur. She believes that she provides high quality care for services provided as well as for supervision to MSW students who work with her. She feels as though the Board should be looking at the requirements for individuals to become entry level clinicians, in order to be an outstanding clinician, requires experience.

Mr. Thompson advised the board that it is best to establish consistency and requested to review the applications that were previously tabled earlier in the meeting.

Dr. Franklin voiced her concerns in regards to what the minimum number of required one to one hours should be. Mr. Thompson stated that he believes the 1,600 hours are crucial for evaluating competency. Currently, there is not a regulation in place to ensure that the supervisors are providing adequate supervision. The Board will discuss creating a regulation stipulating the supervision requirements.

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb to execute the following proposed language with a regulatory change, in order to clarify the minimum amount of one to one supervision hours an applicant must have. Motion unanimously carried.

An applicant must have 1,600 hours of direct supervision under an approved supervisor within no less than a year. Within the 1,600 hours, 100 hours must be one to one, face to face supervision (with an approved supervisor).

Ms. Mason made a motion, seconded by Dr. Franklin, to have Ms. Williams review the pending or previously tabled files. If an applicant has had one to one supervision with their supervisor at least once a week, during the period of supervision, and all other documents are received, the applications will be sent to Ms. Mason and Dr. Franklin for review and ratification until the proposed regulations are effective. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Michael Chambers

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Michael Chambers. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Amber Miracle

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to table the application to sit for the ASWB Exam for Amber Miracle, for resubmission of the supervisory reference form for Kelly

Sinn. It appeared that Ms. Sinn filled out the form incorrectly, documenting Ms. Miracle's information instead of her own. Motion unanimously carried.

Assign Complaint 31-02-12

Complaint 31-02-12 was assigned to Ms. Scott-Cobb.

UNFINISHED BUSINESS

Review Previously Tabled Application for Rodrica Jones

The Board reviewed the previously tabled application for Rodrica Jones. Ms. Mason made a motion, seconded by Mr. Thompson to approve Mr. Jones to sit for the ASWB Exam. Motion unanimously carried.

Review Previously Tabled Application for Kristin Campbell-Walter

The Board reviewed the previously tabled application for Kristin Campbell-Walter. Mr. Thompson made a motion, seconded by Ms. Mason to approve Ms. Campbell-Walter to sit for the ASWB Exam. Motion unanimously carried.

Sign Order from Proposal to Deny Hearing for Arneice Ritchie held on January 9, 2012

This item was tabled until the April meeting.

Discussion Regarding ASWB's ESL Accommodations for Clinical Exam (Previous ESL Accommodation Request Submitted by Elizabeth Mavindidze)

The Board reviewed correspondence from the ASWB regarding their ESL accommodations. Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve Ms. Mavindidze's request, based on the ASWB's accommodations. Motion unanimously carried.

Review Complaint History

The Board reviewed the complaint history for 2011-2012. Dr. Franklin is concerned about the amount of open cases. Ms. Williams advised her that once a complaint is submitted to the Division of Professional Regulation, it goes through a prioritization process. Dr. Franklin voiced her concerns about public safety, if the licensee does something wrong while a complaint is still pending.

CORRESPONDENCE

Review ASWB Exam Pass Rates

The Board reviewed documentation from the ASWB regarding the pass rates for Delaware in regards to the clinical examination. Currently, Delaware has less than a 50% pass rate and the Board is concerned. Mr. Thompson raised the question as to how many of the individuals that took the exam graduated from Delaware State University. Ms. Scott-Cobb volunteered to talk with Delaware State University Faculty, to determine how to find the balance of teaching to the exam and having skilled knowledge.

Review Correspondence from Leap, LLC.

The Board took no action on this item.

UNFINISHED BUSINESS

Review Draft Regarding Revisions to the Statute and Rules & Regulations

This item was tabled until the April 16, 2012 meeting.

Review Draft Letter to Stake Holders Regarding Proposed Revisions to the Statute and Rules & Regulations

This item was tabled until the April 16, 2012 meeting.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Thompson advised the Board that the ASWB could not afford to financially sponsor the spring conference compared to the fall conference. He informed the ASWB, that Delaware would be represented by Dr. Franklin and Ms. Williams during the spring conference. He wanted to allow other jurisdictions the opportunity to attend the conference. Ms. Williams advised Mr. Thompson that he was not selected by the ASWB to be funded to attend the spring conference, but since travel is no longer restricted by the state, she will submit the required paperwork to see if it is within the Board's budget to send Mr. Thompson.

Dr. Franklin stated that it is imperative to have Delaware represented during the various conferences sponsored by the ASWB. Dr. Franklin suggested that Mr. Thompson attempt to schedule a meeting with Mr. Collin to advocate for representatives of the Board to attend all ASWB conferences.

Dr. Franklin publicly thanked Ms. Heeney and Ms. Williams for their dedication and for the hard work they do for the Board.

Dr. Franklin advised the Board that the Annual NASW Celebration will be held on March 27th, 2012 at the Duncan Center, and if there are no objections, she will give a welcoming statement at the event.

PUBLIC COMMENT

Mr. Shuford expressed his concerns regarding the ASWB's clinical exam pass rate for Delaware. He believes that Delaware State University needs to have more active clinicians on staff to further educate the students. Mr. Shuford thanked the Board for clarifying the required amount of one to one supervision. He also thanked the professional members who were NASW members and advised the Board that they are more than welcome to come to the Annual NASW Celebration event on March 27, 2012.

NEXT MEETING

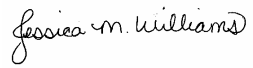
The next meeting will be held on April 16, 2012 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Mason made a motion, seconded by Mr. Thompson, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 11:40 a.m.

Respectfully submitted,

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A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners